

PATIENT PARTICIPATION GROUP

ACTION PLAN

Date of Meeting 2 October 2018



<u>Title and Action</u>	<u>Action Owner</u>	<u>Timeframe for Completion</u>	<u>Status</u>
<u>Previous Meeting Actions</u> <ul style="list-style-type: none">• 6th year student work placements announced in Newsletter and promoted by Developing the Young Workforce• Atrial Fibrillation Screening – Poster for RCGP presented	Angeline Jan		Complete Complete
<u>Identifying Veterans</u> <ul style="list-style-type: none">• Invite Poppy Scotland to flu days• Display support available in waiting room, website, Facebook etc.• Record veteran status in patient notes to allow priority treatment	Jan Angeline Practice Team	October 2018 November 2018 Rolling project	Complete
<u>Annual Review Invitations</u> <ul style="list-style-type: none">• Send all second invitations by letter and audit uptake in three months	Lesley	January 2019	
<u>Parkrun</u> <ul style="list-style-type: none">• Promote parkrun in waiting room, website, Facebook etc.	Angeline	November 2019	
<u>Walk & Talk Wednesdays</u> <ul style="list-style-type: none">• Gauge interest in second group for quicker pace• Ask midwife and health visitors to promote to parents/ carers	Angeline/Sophie Angeline	January 2019 November 2018	

<ul style="list-style-type: none"> • Encourage cancer survivors to attend • Promote other local walking groups (eg, Citadel, Bellisle) 	Clinicians Angeline	Rolling project November 2018	
<p><u>Drop-off Point</u></p> <ul style="list-style-type: none"> • Discuss with other tenants at next meeting. 	Jan	December 2018	